

Rules for using Harvard citations for the journal “Biblioteka Teologii Stosowanej”

Below are instructions for writing footnotes and bibliography in the Harvard system applicable to the journal “Biblioteka Teologii Stosowanej”. For each type of source, an example of a footnote found in the text is given, as well as the full form of the bibliographic notation, which is placed at the end of the article. Below are examples of how to create footnotes and bibliographies. In red are marked fixed components of descriptions, such as punctuation marks, abbreviations, words, and in black are variable elements, depending on the source cited.

Footnotes – in the text in round brackets	Bibliography – at the end of the article
A book with one author	A book with one author
(Szuppe, 2017, 25)	Szuppe, P., 2017, <i>New religious movements from the theological and pastoral perspective of the Catholic Church</i> , Lublin: Polihymnia.
(Author's name, year, site number)	Author's name, initial of author's first name., year, book title in italics, place of issue: publishing house.
A book with two authors	A book with two authors
(Mikrut, Wiktor, 2004, 85)	Mikrut, G., Wiktor, K., 2004, <i>Sects Behind Closed Doors</i> , Krakow: Wydawnictwo Literackie.
(Name of first author, name of second author, year, page number)	First author's last name, first author's first name initial., second author's last name, second author's first name initial., year, book title in italics, place of publication: publishing house.
A book with three authors and more	A book with three authors and more
(Kuncewicz et al., 2000, 15-16)	Kuncewicz, D., Opolska, T., Wasiak, M., 2000, <i>Sects. Subject of fascination and threats</i> , Warsaw: Centrum Metodyczne Pomocy Psychologiczno-Pedagogicznej.
(Name of first author et al., year, page numbers)	First author's last name, first author's first name initial., second author's last name, second author's first name initial., third author's last name, third author's first name initial., year,

	book title in italics, place of publication: publisher.
Book edited – one editor	Book edited – one editor
(Stacherski, 2005, 23)	Stacherski, R. (ed.), 2005, <i>Sects – masked enslavement</i> , Plock: Plocki Instytut Wydawniczy.
(Editor's name, year, page number)	Editor's name, first name initial. (ed.), year, title of book in italics, place of publication: publisher.
An edited book – two editors	An edited book – two editors
(Chrzczonowicz, Kamiński, 2012, 5)	Chrzczonowicz, P., Kamiński, I. (ed.), 2012, <i>Sects and new religious movements – freedom or enslavement? Interdisciplinary issues</i> , Toruń–Inowroclaw: Kunke Poligrafia Publishing House.
(Name of first editor, name of second editor, year, page number)	Name of first editor, initial of first editor's name., name of second editor, initial of second editor's name. (ed.), year, title of book in italics, place of publication: publisher.
Edited book – three or more editors	Edited book – three or more editors
(Smolana et al., 2022, 20-27)	Smolana, E., Broniek, R., Szuppe, P. (ed.), 2022, <i>Bulletin of the Dominican Information Center on New Religious Movements and Sects</i> , Warsaw: Dominican Information Center on New Religious Movements and Sects.
(Name of first editor et al., year, page numbers)	Name of the first editor, initial of the first editor's name., name of the second editor, initial of the second editor's name., name of the third editor, initial of the third editor's name. (ed.), year, title of book in italics, place of publication: publisher.
Several books by one author published in the same year	Several books by one author published in the same year
(Zwoliński, 2008a, 21; Zwoliński, 2008b, 30; Zwoliński, 2008c, 37; Zwoliński, 2008d, 10)	Zwolinski, A., 2008a, <i>Greed</i> , Radom: Polskie Wydawnictwo Encyklopedyczne. Zwolinski, A., 2008b, <i>Anger</i> , Radom: Polskie

	<p>Wydawnictwo Encyklopedyczne. Zwolinski, A., 2008c, <i>Sloth</i>, Radom: Polskie Wydawnictwo Encyklopedyczne. Zwolinski, A., 2008d, <i>Impurity</i>, Radom: Polskie Wydawnictwo Encyklopedyczne.</p>
<p>In the case of several books, articles and other texts by the same author, they should be arranged alphabetically, and after the year add the lowercase letters of the alphabet consecutively (2008a, 2008b, 2008c, 2008d, etc.)</p>	<p>The same principle applies in the bibliographic statement as in the footnotes</p>
<p>Single-author journal article</p>	<p>Single-author journal article</p>
<p>(Szuppe, 2011, 441)</p>	<p>Szuppe, P., 2011, <i>Spiritual abuse in cult groups</i>, "Priestly Athenaeum", vol. 157, no. 3, 440-446.</p>
<p>(Author's name, year, page number)</p>	<p>Author's last name, author's first name initial., year, title of article in italics, "name of journal", volume, number, pages where the entire article is located</p>
<p>Journal article with two authors</p>	<p>Journal article with two authors</p>
<p>(Połuszna, Zimniak-Hałajko, 2004, 42-43)</p>	<p>Połuszna, E., Zimniak-Hałajko, M., 2004, <i>Ordering the world: codifications of emotions in the Warsaw Church of Christ</i>, "Religious Studies Review", no. 4, 41-57.</p>
<p>(Name of first author, name of second author, year, page numbers)</p>	<p>First author's last name, first author's first name initial., second author's last name, second author's first name initial., year, article title in italics, "journal name", number, pages where the entire article is located</p>
<p>Article in book edited by</p>	<p>Article in book edited by</p>
<p>(Czohara, 2005, 111)</p>	<p>Czohara, A., 2005, <i>Problematics of "sects" in Polish law</i>, in: Nowak, W., Ropiak, S. (ed.), <i>Sects as a social and religious challenge</i>, Olsztyn: Wydawnictwo Uniwersytetu Warmińsko-Mazurskiego, 109-118.</p>
<p>(Author's name, year, page number)</p>	<p>Author's last name, author's first name initial., year, title of article in italics, in: first editor's last</p>

	name, first editor's first name initial., second editor's last name, second editor's first name initial. (ed.), title of the book in italics, place of publication: publisher, pages where the entire article is located
Encyclopedic, dictionary entry	Encyclopedic, dictionary entry
(Vetter, 1998, 883-884)	Vetter, D., 1998, <i>Religion. 1. Judaism</i> , in: Khoury, A.Th. (ed.), <i>Lexicon of Basic Religious Concepts. Judaism, Christianity, Islam</i> , Warsaw: Instytut Wydawniczy Pax, 883-887.
(Author's name, year, page/column numbers)	Author's last name, author's first name initial., title of entry in italics, in: editor's last name, first name initials. (ed.), title of encyclopedia/lexicon/dictionary in italics, place of publication: publisher, pages/columns where the entire entry is located
Online source with author, no year of publication	Online source with author, no year of publication
(Kamiński, n.y.p.) [access: 3.04.2023]	Kamiński, I., n.y.p., <i>Sects</i> , www.laboratoriumwolnosci.pl/slownik/sekty [access: 3.04.2023].
(Author's name, no year of publication) [access: read date]	Author's last name, author's first name initial, n.y.p., title of article, website address [access: read date]
Online source with author and year of publication	Online source with author and year of publication
(Editorial, 2015) [access: 3.04.2023]	Editorial, 2015, <i>In the trap of a sect</i> , www.charaktery.eu/artykul/w-pulapce-sekty [access: 3.04.2023].
(Author, year) [access: read date]	Author, year, article title, website address [access: read date]
Online source without author, but with year of publication	Online source without author, but with year of publication
(How to recognize, 2018) [access: 3.04.2023]	<i>How to recognize that a loved one is under the influence of a sect?</i> , 2018,

	www.isp.policja.pl/isp/aktualnosci/13216.Jak-rozpoznac-ze-ktos-z-bliskich-znajduje-sie-pod-wplywem-sekty.html [access: 3.04.2023].
(Article title logically abbreviated, year) [access: read date]	Article title, year, website address [access: read date]
Polish legislation	Polish legislation
(L.J. 1989 No 29 pos. 154 as am.)	Law of 17 May 1989 on the relationship of the State to the Catholic Church in the Polish People's Republic
(L.J. year No pos. as am.)	Document title
European legislation	European legislation
(Resolution 2022/C 465/03)	European Parliament resolution of 3 May 2022 on persecution of minorities on the grounds of belief or religion (2021/2055/INI)
(Document name year/number)	Document title
Documents of the Second Vatican Council	Documents of the Second Vatican Council
(DRN 1; DM 2)	Declaration on the Relation of the Church to Non-Christian Religions “ <i>Nostra aetate</i> ”, 2002, in: Vatican Council II, <i>Constitutions, Decrees, Declarations</i> , Poznań: Pallottinum, 333-337. Decree on the Missionary Activity of the Church “ <i>Ad gentes divinitus</i> ”, 2002, in: Vatican Council II, <i>Constitutions, Decrees, Declarations</i> , Poznań: Pallottinum, 433-471.
(Polish abbreviation of document name and number)	Title of document, year, in: Vatican Council II, <i>Constitutions, Decrees, Declarations</i>, Poznań: Pallottinum , edition (the first one is not given), pages where the entire text is found
Papal documents	Papal documents
(RMis 52; CV 43; EG 52)	John Paul II, 1995, <i>Encyclical Redemptoris missio. On the permanent actuality of missionary mission</i> , Bielsko-Biała: Tum. Benedict XVI, 2009, <i>Encyclical Caritas in veritate. On integral human development in love and truth. To bishops, presbyters and deacons, to consecrated persons and all the lay faithful</i> ,

	<p>Krakow: M Publishing House.</p> <p>Francis, 2013, <i>Apostolic Exhortation Evangelii gaudium. On the Proclamation of the Gospel in Today's World</i>, Krakow: M Publishing House.</p> <p>For papal documents included in a collective work, the notation may be used</p> <p>John Paul II, 2005, <i>Encyclical Redemptoris missio of the Holy Father John Paul II. On the continuing relevance of the missionary message</i>, in: <i>Encyclicals of the Holy Father John Paul II</i>, Krakow: Wydawnictwo Znak, 509-616.</p>
(Generally accepted document abbreviation and number)	<p>Author, year, title of document in italics, place of publication: publishing house</p> <p>For papal documents placed in a collective work, the notation may be used</p> <p>Author, year, title of document in italics, in: author/editor (if any), title of book in italics, place of publication: publishing house, pages where the entire text is located</p>